

**Pueblo Municipal Shooters, Inc.
Standard Operating Procedures – Training Subsidy Contract
Approved September, 2016**



Pueblo Municipal Shooters, Inc.
P.O. Box 427
Pueblo, CO 81003
<http://pueblosshooters.org>

Pueblo Municipal Shooters, Inc. (PMS) offers various educational programs to members and the public including but not limited to Jr. Marksman, Pistoleras and a Free Gun Safety Class. Based on PMS Standard Operating Procedures, policies, or insurance requirements, programs conducted at the range may require NRA certified instructors to either perform the instruction or directly supervise the program, especially when live fire training is conducted.

In order to provide sufficient instructor participation, PMS may solicit existing NRA instructors to volunteer their time and expertise. PMS may also encourage volunteers who are not already certified instructors to complete an NRA instructor's course so they may fulfill the NRA instructor requirement within the various programs. PMS may engage an NRA Training Councilor on behalf of volunteers to secure a reduced tuition rate in order to minimize volunteer costs. PMS may, at their discretion, subsidize, whole or in part, the training costs related to a volunteer attaining instructor certification when the volunteer affirms the purpose of the certification is to benefit the range and its programs, agrees to exercise that certification as a volunteer within one or more of the PMS range programs for a period not less than one year and shall not use the certification for private/commercial use nor issue any certifications to others for a period of not less than one calendar year after initial certification. If PMS extends a training subsidy and the volunteer subsequently fails to honor the agreed upon contractual obligations, the volunteer will be required to reimburse the range and/or instructor for the full training expense.

During the tenure of this contract, the club's NRA insurance will provide liability coverage on behalf of the subsidized instructor while conducting club program-related instruction. Any subsidized instructor under contract with the club will not be eligible and will not be listed on the club's approved NRA instructor list.

I, _____, accept training assistance from PMS and agree to exercise the certification/credentials within one or more PMS programs for a period of at least one year. I further agree I shall not use the certification/credentials for personal/commercial use nor issue any certifications to others outside the range for a period of at least one year. If I do choose to exercise the certification / credentials outside PMS, I agree to reimburse PMS for the full training expenses of _____.

Volunteer Signature

PMS Representative

Date

Subscribed and sworn to before me in the county of Pueblo, State of Colorado, this _____ day of _____, 20____.

(Notary's official signature)

(Commission Expiration)