



- I. **General:** Live firing conducted at the Pueblo Municipal Range is designed to provide authorized personnel access to a facility where they can become proficient with privately owned firearms.

- II. **PMS Club Rules**
All users are required to adhere to the SOPs. All users are expected to politely point out to a violator the nature of any violation, request they stop, and if the violation continues, to report the incident along with the violator's name, if possible, on an Incident Report Form located on the main counter. The word to remember when reading these rules is SAFETY. Nothing is more important!

- III. **Authorized Personnel: the following persons are allowed to fire at the range:**
 - A. Current members of the shooting organization.
 - B. Invited guests of current members, provided the authorized person is present and assumes full responsibility for the conduct of his or her guest(s). All guests must sign the guest waiver registry. Members will be allowed to bring a maximum of three guests per visit.
 - C. Other personnel approved by the Board of Directors, on a case-by-case basis.
 - D. No one under the age of 18 is allowed to shoot without direct supervision of an adult PMS member in the same booth at all times. At any time a RSO is authorized to ask for a photo ID for age verification. Inability to demonstrate proof of age will result in the denial of range privileges.
 - E. If underage children are left unsupervised on the firing range, a verbal warning will be given to the adult parent or guardian. If there are further occurrences, the offender will be asked to leave the range immediately for the safety of the children and other members at the facility.

- IV. **Range Limitations and Safety Requirements (All Shooters):**
 - A. All shooters and their guest shooters must sign in and put appropriate fees in the range fee box.
 - B. All individuals will conduct themselves in an orderly manner at all times and will be responsible for any guests they bring to the facility.
 - C. Eye and ear protection is required for all persons within the range area when shooting is in progress.
 - D. All firearms entering the range must be cased or holstered and remain in that condition until the shooter is stationed at the firing line.
 - E. Only Board-approved NRA certified firearms instructors, in a formal training class situation, are allowed to have uncased firearms in the classroom area for instructional purposes.
 - F. No live ammunition is allowed in any approved class when firearms are present.
 - G. Uncased firearms, used for instructional purposes, in the classroom area must be unloaded and two persons must verify the unloaded condition.
 - H. All shooters are responsible for handling their guns and ammunition safely while within

- the facility.
- I. Give the “cease fire” command when any unsafe condition(s) exists. All shooters must stop shooting immediately upon command, and step away from the bench.
 - J. Firearms that are out of the case or holster and placed on the shooting bench must be unloaded, have the actions (cylinders open or slide/bolt locked back), magazine removed (if so equipped), ejection port facing up (if so equipped), chambers empty, and muzzles pointed down range.
 - K. Firearms must be uncased and cased (holstered/unholstered) on the firing line benches only. NO uncased or unholstered firearms are permitted behind the firing line.
 - L. Firearms shall only be loaded and unloaded on the firing line.
 - M. Fire only at paper targets. Targets other than paper can be used, only if authorized by a special events committee.
 - N. All firing must be done from the firing line. Firearms are not to be pointed at anything other than authorized down range targets.
 - O. Fire only within your lane and at your own paper target. Cross-lane firing is not allowed.
 - P. Members and guests who want to practice drawing from the holster are ONLY ALLOWED to draw from a strong-side holster using only the strong-side hand assuring safe gun handling procedures are followed. The exception would be what instructors are teaching in a formal educational setting.
 - Q. Rifle shooting is allowed from all standard recognized positions.
 - R. Firing in a careless manner will not be tolerated.
 - S. Ensure all projectiles impact within the established safety limits, that is the backstop only.
 - T. For booths equipped with bench tops that lift, the shooter may lift the top out of the way. The shooter must remain within the immediate booth area. There are only two exceptions to this rule:
 - 1. Only Board-approved NRA certified firearms instructors, or leaders in an instructor-supervised, formal training class situation, will be allowed down range for completion of required shooting exercises with students.
 - 2. If a problem occurs down range with equipment or a situation develops, the RSO or shooter must call a cease-fire. The RSO must assure the firing line is clear and safe. Only after this action is taken, should solving any down range problems be undertaken.
 - U. Clear all brass, paper and other debris that accumulates behind the firing line. Use the rake provided to collect empty brass on the floor. Dispose of the above in the provided containers. You can only remove your own brass from the range.
 - V. Cleaning of firearms is not permitted in the range building except in a formal training class. Approved NRA certified firearms instructors are allowed to demonstrate proper firearm cleaning procedures on uncased firearms in the classroom area for instructional purposes only.
 - W. Range infractions may be reported to the Incident Review Committee for further review and possible disciplinary action. If a safety violation is found, an Incident Report should be filled out for review by the Incident Review Committee. Incident Reports can be

found on the main counter and can be placed in the designated drop box. (See SOP – General – Membership). If there is an immediate safety danger, please enlist the assistance of a RSO or call a board member. A list of current board members' phone numbers is posted by the telephone.

V. Firearms and Ammunition

- A. Fire only authorized firearms and ammunition. Firearms permitted are:
 - 1. Air rifles with lead pellets only;
 - 2. .17 and .22 caliber rim fire rifles;
 - 3. Center fire and rimfire handguns calibers .17 to .45 with a maximum power factor of a .44 magnum;
 - 4. Black powder: reduced charges, i.e, ½ charge only;
- B. **Firearms and ammunition prohibited**
 - 1. **No center-fire rifle cartridges, no shot shells, no bb's allowed;**
 - 2. **No steel, no armor-piercing bullets and no tracers;**
 - 3. **No fully automatic firearms, no center-fire pistols using center fire rifle cartridges, no rifles using center fire pistol cartridges.**
 - 4. **No centerfire pistol barrel length exceeding 8.5 inches.**
- C. Disposal of Unfired Cartridges
A "DUD" box is provided for any ammunition that does not fire when the primer is struck or a live round is discarded for other reasons.

VI. Range Personnel Responsibilities:

All RSO's will sign an agreement to abide by and use the RSO guidelines. Being a PMS RSO is a privilege and a level of proficiency is required to insure the safety of all shooters. If the Board and CRSO decide a RSO's skills are insufficient or require updating; restrictions or retraining will be required in order to help protect members, the community, and PMS property. This additional formal training may only be a requirement to serve with a specific more experienced RSO, or RSO privileges may be revoked as a last resort. These steps are taken only to educate and protect everyone, not to punish.

As a volunteer PMS RSO on duty, the required task is to insure all PMS members and their escorted guests adhere to the rules and SOPs in this manual. The RSOs are also required to address all unsafe behavior as soon as they become aware of it, and to inform members/guests of their error. On occasion, interpretation of rules and guidelines become a point of contention. As the RSO in charge, their decisions are based on the current situation as it exists, and as their judgment dictates. This does not allow them to make up, ignore, or change the intent of the rules, but instead lets them settle disagreements quickly and safely. These quick decisions allow the RSO to get back to monitoring range safety. Members may contest or complain about a RSO decision in writing to the responsible committee or Board of Directors. Disciplinary action will be taken against members or RSOs if flagrant violations of rules are confirmed.

A. Range Safety Officer Coordinator:

1. Maintain and coordinate range safety.
2. Any known activities including matches, public nights and special instructions should be recorded on the range calendar.
3. Have a CRSO available as needed to conduct RSO training using the NRA Range Safety Officer training program

B. Chief Range Safety Officer (CRSO):

1. Ensure each RSO understands and can execute live-fire procedures.
2. Confirm the RSO has a current “NRA” RSO “Certification Card” on their person and a copy is on file in the PMS range office.
3. The CRSO will maintain all certification cards and the CPR documentation.
4. Assure the names of all RSO’s are listed in the CRSO’s binder or the RSO coordinator’s binder and in the RSO locker.
5. Assure the RSO knows the location of appropriate paper work; SOP Binder, first aid kit, and any other tools the RSO may need to do the appointed task.
6. Assist the Chief Instructor in conducting the NRA Range Safety Officer training program to members.

C. PMS Club RSOs:

1. Information on dates and times for RSO classes can be found in the newsletter or on the organization’s bulletin board or website <http://www.puebloshooters.org>. A member may also contact the CRSO who conducts the classes.
2. RSO’s shall conduct a range inspection using the Indoor Range Checklist before each shooting session.
3. Assure all persons entering the facility sign in.
4. Conduct a range safety briefing when necessary.
5. At any time an RSO is authorized to ask for a photo ID for age verification. The RSO is required to check the ID of anyone they suspect may be less than 18 years of age or less. Inability to demonstrate proof of age will result in the denial of range privileges. Failure of shooters to abide by the safety procedures set forth by the PMS organization will result in immediate eviction from the range and possible suspension of future shooting privileges.